

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: _Charlottesville Redevelopment and Housing Authority_ PHA Code: _VA016_ PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input checked="" type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): _04/2010_				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: _376_ Number of HCV units: _371_				
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program PH HCV
	PHA 1:				
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. The mission of the CRHA is the same as that of the Department of Housing and Urban Development: to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination for low income families of Charlottesville, Virginia. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:				
5.2	Goals and Objectives. See attached goals and objectives file.				
6.0	PHA Plan Update (a) CRHA made very few changes to the Plan elements since the last annual submission. The changes that were made are as follows: Several new goals were added to the annual plan as a result of the redevelopment planning process that is currently underway. Assuming that redevelopment occurs at least to some extent within the next five years, CRHA added the goal of demolishing/disposing of obsolete public housing, providing replacement vouchers, providing voucher mobility counseling, and implementing a public housing homeownership program. As CRHA is currently involved in a voluntary compliance agreement to address section 504 issues, CRHA also added the goal of undertaking affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required. CRHA has also applied for family unification vouchers and the possibility of receiving those vouchers was mentioned in the annual plan. CRHA has also changed some of the waiting list preference information to properly reflect the preferences currently being used. Namely time was removed as a primary preference as time of application is only used as a final tie-breaker amongst eligible applicants. The change in the description of preferences was made to correct errors in the prior year's annual plan. No preference policy change was made. All other Plan elements remain the same. (b) The 5-Year and Annual PHA Plan will be made available at the following sites: CRHA Main Office, Maintenance Office, Rental Office, Westhaven Property Manager Office, and Crescent Halls Property Manager Office. It will also be posted on the CRHA website.				
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. N/A				
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.				
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.				
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.				
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.				

9.0	<p>Housing Needs. See Attached File</p>
9.1	<p>Strategy for Addressing Housing Needs. See Attached File</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. See Attached File</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Definition of “Substantial Deviation” and “Significant Amendment or Modification”</p> <p>The Charlottesville Redevelopment and Housing Authority’s definition of the terms “Substantial Deviation” and “Significant Amendment or Modification” are the same as HUD’s as noticed in PIH 99-51 and described in 24 CFR 903.21:</p> <p>DEFINITION OF “SUBSTANTIAL DEVIATION” AND “SIGNIFICANT AMENDMENT OR MODIFICATION”:</p> <ul style="list-style-type: none"> • Changes to rent or admissions policies or organization of the waiting list; • Additions of non-emergency work items (items not included in the current Annual Statement or Five-Year Action Plan) or change in the use of replacement reserve funds under the Capital Fund; • Additions of new activities not included in the current PHDEP Plan; and • Any change with regard to demolition or disposition, designation, home ownership programs or conversion activities. <p>An exception to this definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements; such changes will not be considered significant amendments by HUD.</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: **(i)** A description of the need for measures to ensure the safety of public housing residents; **(ii)** A description of any crime prevention activities conducted or to be conducted by the PHA; and **(iii)** A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.

10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.

12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

(a) Hope VI or Mixed Finance Modernization or Development.

1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>

(b) Demolition and/or Disposition.

With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at:

http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm

Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.

(c) Conversion of Public Housing.

With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

(d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.

(e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 **Capital Improvements.** This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 **Capital Fund Program Annual Statement/Performance and Evaluation Report.** PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

- 1. At the end of the program year; until the program is completed or all funds are expended;
- 2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
- 3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 **Capital Fund Financing Program (CFFP).** Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:
<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Charlottesville Redevelopment and Housing Authority	Grant Type and Number Capital Fund Program Grant No: VA36S01650109 Replacement Housing Factor Grant No: Date of CFFP: 3/18/09	FFY of Grant: 2009 FFY of Grant Approval: 2009			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	79,693	79,693	79,693	455
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	25,000	25,000		
8	1440 Site Acquisition				
9	1450 Site Improvement	50,800	50,800	7,317	7,340
10	1460 Dwelling Structures	641,438	641,438	363,214	62,553
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary					
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Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	796,931	796,931	450,224	70,348
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
				Date	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Charlottesville Redevelopment and Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36S01650109 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
Agency Wide	Administration	1410		79,693	79,693	79,693	455	
Agency Wide	Physical Needs Assessment	1430		25,000	25,000	0	0	
VA016-3 Crescent Halls	Upgrade Exterior Lights	1450		40,000	40,000	0	0	
Agency Wide	Renovate Playgrounds	1450		10,800	10,800	7,317	7,340	
Agency Wide	Upgrade Energy Audit Items	1460		197,759	197,759	0	0	
Agency Wide	Exterior Door Weather Stripping	1460		81,300	81,300	113,014	23,853	
Agency Wide	Power Wash and Paint Building Exteriors	1460		45,962	45,962	43,000	38,700	
VA016-8 Single Family Homes	Replace subflooring	1460		66,417	66,417	7,200	0	
VA016-3 Crescent Halls	Replace Windows	1460		250,000	250,000	200,000	0	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

²To be completed for the Performance and Evaluation Report.

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name:					Federal FFY of Grant:
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Public Comments on Annual Plan

Annual Plan Hearings, 2010 - CRHA

Annual Plan Hearing, 500 South First St., Crescent Halls, November 2, 2009

Thirteen members of the public signed in

Items discussed:

1. Cabinet replacement may not be needed at Crescent Halls.
2. New counter tops in the kitchens are needed at Crescent Halls.
3. Residents would like to see door suppressors to keep doors from slamming shut.
4. Vent fans are needed in bathrooms.
5. The exterior of Crescent Halls needs to be painted.
6. The unit doors at Crescent Halls have too much open space around them at the bottom of the doors.
7. Residents would like a pay phone in the lobby.
8. Residents would like to see additional handicapped spaces designated in the parking lot.
9. The fire alarm needs to be louder.
10. There are too many parties on the 6th floor.

Annual Plan Hearing, 1000 South First St., November 5, 2009

Two members of the public signed in

Items discussed:

11. More accessible units are needed on site.
12. In the process of redeveloping the site, do not build units with residents living in a unit above other residents (different units).

Annual Plan Hearing, 800 Hardy Drive., November 10, 2009

Four members of the public signed in

Items discussed:

13. Can carpet be put into units at Westhaven?
14. Vent fans are needed in the bathrooms.
15. New counter tops are needed in the kitchens.
16. If playgrounds are renovated, they should be locked after hours.
17. Some type of ornamental fencing would be good.
18. Unit doors in the 802 building have too much open space at the bottom.

Annual Plan Hearing, 500 South 1st St., Crescent Halls, December 9, 2009

Eight members of the public signed in

Items discussed:

Paul Vaughan, Executive Director of PHAR (Public Housing Association of Residents) presented both the official PHAR comments as well as responses from resident surveys conducted by PHAR. They are shown below.

CRHA 2010 Draft Annual Plan – Resident Input on Capital Needs

Comment Number	CRHA Site	Topic	Comments
1.	Crescent Hall	Capital Improvement	New Kitchen Counters needed
2.	Crescent Hall	Capital Improvement	Mold removal needed in units
3.	Crescent Hall	Security	Pay Phone needed in front of Building
4.	Crescent Hall	Capital Improvement	Windows are drafty and leak in the rain (4)
5.	Crescent Hall	Capital Improvement	Bathroom needs new sinks and cabinets under the sink, and medicine cabinets (2)
6.	Crescent Hall	Capital Improvement	Bathrooms need new tile
7.	Crescent Hall	Policy	More transparency with rent calculations and better explanation to residents about the process
8.	Crescent Hall	Capital Improvement	Stove upgrades needed
9.	Crescent Hall	Capital Improvement	Bathroom needs sliding shower door
10.	Crescent Hall	Capital Improvement	More lighting on the west and north sides of the building
11.	Crescent Hall	Capital Improvement	Needs bath tub
12.	Crescent Hall	Security	More security - too many outsiders get in
13.	Crescent Hall	Policy	More racial diversity
14.	Madison Ave	Capital Improvement	Utility meters are covered in mud and need to be elevated and read-able.
15.	Madison Ave.	Capital Improvement	Clean leaves off roof and gutters
16.	Riverside	Capital Improvement	Tile floors need replacing throughout
17.	S. 1 st St.	Capital Improvement	Back gates and fences need to be replaced
18.	S. 1 st St.	Capital Improvement	New front doors, and new storm door pumps, all doors need weather stripping.
19.	S. 1 st St.	Capital Improvement	Bathroom faucets are old and drip, even after being fixed
20.	S. 1 st St.	Capital Improvement	Many of the boilers need to be replaced
21.	S. 1 st St.	Capital Improvement	Stoves are old, and ventilation over unit need to be replaced
22.	S. 1 st St.	Capital Improvement	Floors need repair in places and stripping around walls
23.	S. 1 st St.	Capital Improvement	Stair covering needs to be replaced

24.	S. 1 st St.	Capital Improvement	Paint job at community center looks worse than it did before painting
25.	S. 1 st St.	Capital Improvement	Community center ceiling has leaks
26.	S. 1 st St.	Capital Improvement	Heating Vents need cleaning
27.	S. 1 st St.	Capital Improvement	Fences around dumpsters need to be replaced
28.	S. 1 st St.	Capital Improvement	Outside lights need to be fixed
29.	S. 1 st St.	Capital Improvement	Units need to be painted
30.	S. 1 st St.	Capital Improvement	Replace the trees that were removed
31.	S. 1 st St.	Capital Improvement	Sidewalks are not level, higher than the yard, and collect standing water
32.	S. 1 st St.	Capital Improvement	Cabinets need to be replaced
33.	Westhaven	Capital Improvement	Front Doors need to be replaced
34.	Westhaven	Capital Improvement	Cabinets and Drawers need to be replaced and a process in which residents help choose them.(4)
35.	Westhaven	Capital Improvement	Insulation around pipes is worn out and ugly (2)
36.	Westhaven	Capital Improvement	Clean the pipes and bleed the vents
37.	Westhaven	Capital Improvement	Stair coverings need to be replaced and matching colors
38.	Westhaven	Capital Improvement	Windows need to be replaced
39.	Westhaven	Capital Improvement	Baseboards need to be replaced
40.	Westhaven	Capital Improvement	New smoke detectors that meet city of Charlottesville standards.
41.	Westhaven	Capital Improvement	Nursing Clinic Roof still needs to be replaced
42.	Westhaven	Capital Improvement	Dumpsters need fences around them
43.	All Sites	Capital Improvement	Cabinets
44.	All Sites	Capital Improvement	Screen Doors
45.	All Sites	Capital Improvement	Stair covers
46.	All Sites	Capital Improvement	Windows need to be replaced

CRHA 2010 Draft Annual Plan - PHAR Comments

Comment Number	2010 Page	2009 Page	Topic	Comments
1.	1	1	PHA Plan Supporting Documents are available for inspection at:	Check OTHER and list rental offices and maintenance offices
2.	3	2	Improve the quality of assisted housing	“Demolish or dispose of obsolete public housing” is checked (in 2010 and 2009). Does CRHA have <i>obsolete</i> public housing units?
3.	3	2	Improve the quality of assisted housing	“Provide replacement vouchers” is checked in 2010. Why is CRHA applying for replacement vouchers?
4.	3	2	Increase assisted housing choices	“Provide voucher mobility counseling” is not checked (in 2010 and 2009). It should be checked because residents will need counseling during the relocation process of redevelopment.
5.	3	2	Increase assisted housing choices	“Implement public housing or other homeownership programs” is checked in 2010. How many residents were in these programs last year?
6.	3	2	Implement public housing site-based waiting lists	Need clarification on site-based waiting lists and how they would be utilized
7.	3	2	Provide an improved living environment	“Implement measures to de-concentrate poverty by bringing higher income public housing households into lower income developments” is not checked in 2010 and should be.
8.	4	3	Promote self-sufficiency and asset development of assisted households	Who is in the Family Self-Sufficiency Program? What does the program entail? How many families are in the program? Who oversees the program?

9.	4	3	Fair Housing	#4 in the fair housing points no longer includes the Fair Housing Month activities and acknowledging an individual in the community. Why the change in 2010?
10.	4	3	Fair Housing	Add a #5: commit to doing workshops with community residents about fair housing
11.	5	4	Goals and objectives	“CRHA is applying for Family Unification Program vouchers in cooperation with the City of Charlottesville Department of Social Services.” What is a Family Unification Program voucher? <i>[From HUD website: Family unification vouchers are made available to families for whom the lack of adequate housing is a primary factor in the separation, or threat of imminent separation, of children from their families or in the prevention of reunifying the children with their families. Family unification vouchers enable these families to lease or purchase decent, safe and sanitary housing that is affordable in the private housing market.]</i>
12.	7	6	Capital Needs: completed projects	New roof installation at Westhaven did NOT include a new roof at community center and clinic.
13.	7	6	Capital Needs: completed projects	Refrigerator replacement in progress: there are no racks in the freezers. Is it possible to use stimulus money for racks?
14.	7	6	Capital needs: projects under way	Storm door replacement: regular doors need to be replaced on all sites.
15.	7	6	Capital needs: projects under way	Other items that need to be addressed: clean heating vents, replace all cabinets, replace baseboards/rubber stripping, replace floor tiles, place insulation around pipes, replace windows on all sites, replace all boilers, remove water from heating vents
16.	8	6	Asset management	When will residents be trained on asset management?
17.	10	8	Supporting documents available for review	All documents should be posted in all rental and maintenance offices

18.	16	14	Target available assistance to the elderly	“Apply for special-purpose vouchers targeted to the elderly, should they become available” is checked in 2010 and 2009. Why is CRHA applying for these vouchers?
19.	21	20	Admissions Preferences (public housing): other preferences	“Veterans and veterans families” is not checked as a preference. Would like it to be checked.
20.	21	19	Admissions Preferences (public housing): other preferences	“Households that contribute to meeting income goals” and “Households that contribute to meeting income requirements” are not checked in 2010. Why the change in preferences?
21.	21	19	Admissions Preferences (public housing): priorities	“Date and time” is a priority 3 in 2010 (was priority 1 in 2009). Why the change in priority?
22.	24	23	Admissions Preferences (Section 8): other preferences	“Veterans and veterans families” is not checked as a preference. Would like it to be checked.
23.	24	23	Admissions Preferences (Section 8): other preferences	“Households that contribute to meeting income goals” and “Households that contribute to meeting income requirements” are not checked in 2010. Why the change in preferences?
24.	24	23	Admissions preferences (Section 8): priorities	“Date and time” was listed as a preference in 2009 (NOTE: the preference said “none” in 2009. Is that a typo and should it have been priority 1??). Why is “date and time” not listed at all as a preference in 2010?
25.	37	36	Self-Sufficiency policies	How many residents are participating in these self-sufficiency programs?
26.	39	38	Coordination between PHA, police, residents	“Police regularly meet with PHA management and residents” is checked in 2010. The <i>residents</i> and police do not meet regularly.
27.	42	41	Consistency with consolidated plan	Is the Consolidated Plan for Charlottesville consistent with the Annual Plan?

Executive Director's Response to Public Comments on CRHA's FY10 Annual Plan

CRHA staff received many comments on the draft FY10 Annual Plan. The agency held four specific hearings on this matter – 11/2 at 500 South First Street, 11/5 at 1000 South First Street, 11/10 at 800 Hardy Drive, and 12/9 at 500 South First Street. All comments from the public were recorded and considered by staff. Most of the issues raised at the hearings related to the capital projects – either planned or needed. Official responses are as follows:

Many of the capital improvement needs are either addressed in the current annual/five year plan or were covered in an already approved prior year plan. Those include:

Cabinet/counter top replacement at Crescent Halls
Kitchen counter tops for Westhaven
Ornamental fencing at Westhaven
Unit doors have too much space around them
PHAR comment 12. New roof installation for community center and clinic
PHAR comment 14. Regular door replacement at all sites
PHAR comment 15. Replace all cabinets, place insulation around pipes, replace boilers,
replace windows at all sites
Resident Input 1. New kitchen counters needed
Resident Input 4. Windows are drafty and leak in the rain
Resident Input 5. Bathroom needs new sinks and cabinets
Resident Input 6. Bathrooms need new tile
Resident Input 8. Stove upgrades needed
Resident Input 9. Bathroom needs sliding shower door
Resident Input 10. More lighting on the west and north sides of the building
Resident Input 17. Back gates and fences need to be replaced
Resident Input 18. New front doors, new storm door pumps, all doors need weather
stripping
Resident Input 20. Many of the boilers need to be replaced
Resident Input 21. Stoves are old and ventilation over unit needs to be replaced
Resident Input 24. Paint job at community center looks worse than it did before painting
Resident Input 25. Community center has leaks
Resident Input 27. Fences around dumpsters need to be replaced
Resident Input 31. Sidewalks are not level
Resident Input 32. Cabinets need to be replaced
Resident Input 33. Front doors need to be replaced
Resident Input 34. Cabinets and drawers need to be replaced
Resident Input 35. Insulation around pipes is worn out and ugly
Resident Input 38. Windows need to be replaced
Resident Input 41. Nursing clinic roof needs to be replaced
Resident Input 42. Dumpsters need fences around them
Resident Input 43. Cabinets

Resident Input 44. Screen doors
Resident Input 46. Windows need to be replaced

In addition, several items listed as Capital Improvements actually fall under the category of normal maintenance. Those include:

Residents would like to see additional handicapped spaces
PHAR comment 15. Clean heating vents
PHAR comment 15. Remove water from heating vents
Resident Input 3. Pay phone needed in front of building
Resident Input 14. Utility meters are covered in mud and need to be elevated
Resident Input 15. Clean leaves off roof and gutters
Resident Input 26. Heating vents need cleaning
Resident Input 28. Outside lights need to be fixed
Resident Input 29. Units need to be painted (resident responsibility)
Resident Input 36. Clean the pipes and bleed the vents

Several other items were added to the annual/five year plan based on resident input. Those include:

Door Suppressors for Crescent Halls
PHAR comment 15. Replace baseboards/rubber stripping
PHAR comment 15. Replace floor tiles
Resident Input 16. Tile floors need replacing throughout
Resident Input 19. Bathroom faucets are old and drip, even after being fixed
Resident Input 22. Floors need repair in places and stripping around walls
Resident Input 23. Stair covering needs to be replaced
Resident Input 37. Stair coverings need to be replaced with matching colors
Resident Input 39. Baseboards need to be replaced
Resident Input 40. New smoke detectors that meet City of Charlottesville standards – new hard wired smoke detectors will be addressed with redevelopment, but longer life batteries and additional detectors have been added to the annual/five year plan.
Resident Input 45. Stair covers

Specific answers to other comments are as follow:

PHAR Comment 1. Other box was not checked listing the rental and maintenance offices as those are listed under the PHA local offices box.
PHAR Comment 2. Demolish or dispose of obsolete public housing box was checked because within the next five years certain sites may be totally redeveloped which would include demolition.
PHAR Comment 3. Provide replacement vouchers box was checked as relocation vouchers will be used as part of relocation plan.
PHAR Comment 4. CRHA agrees with this comment and has now checked this box.

- PHAR Comment 5. No residents are currently participating in the homeownership program.
- PHAR Comment 6. Site based waiting lists are still be discussed and CRHA is still deciding how and whether they will be used. Site based waiting lists are encouraged under Asset Management and CRHA is therefore analyzing whether they would be practical and beneficial for CRHA.
- PHAR Comment 7. Change was made and this box was checked.
- PHAR Comment 8. CRHA currently does not have an active FSS program. The only participants, which total 3, remain from the old FSS programs. CRHA has applied for Public Housing FSS grant funds and is still trying to determine whether a previously awarded Section 8 FSS grant can be used. Current the Housing Manager oversees the activities of the three participants.
- PHAR Comment 9. CRHA has not been conducting Fair Housing Month activities for the last several months nor recognizing an individual in the community during that month. Based on that fact and current staff priorities and capacity issues, that item was removed.
- PHAR Comment 10. CRHA agrees with this recommendation and has added it to the plan.
- PHAR Comment 11. The Family Unification Program is exactly as described from the HUD website. It is a collaborative program between CRHA and the City of Charlottesville Department of Social Services to identify families that are in danger of separation due to the lack of adequate housing. The program offers additional voucher support for those families. If awarded, these funds would give CRHA additional vouchers to serve families in crisis.
- PHAR Comment 13. All stimulus funds have been fully budgeted and freezer racks would not be a qualifying project.
- PHAR Comment 16. CRHA continues to work on determining exactly how to comply with the requirements of Asset Management and what that will look like for CRHA. Once final details are determined, residents will be trained/informed about the relevant aspects of the changes in management structure.
- PHAR Comment 17. Comment is noted and CRHA will make an effort to have all documentation at all sites.
- PHAR Comment 18. CRHA has, with the Family Unification Vouchers, and will continue to apply for any additional voucher funding that may become available for which we qualify. CRHA is always looking to expand the number of vouchers available as additional vouchers allow CRHA to serve additional individuals/families. The additional vouchers are in no way intended to replace Public Housing units. Rather they are intended to expand housing assistance to additional households.
- PHAR Comment 19. Veterans and veterans families is not currently a preference. Offering this as a preference would involve a change in current policy.

If PHAR would like to see this change made, they should bring it forward as a resident recommendation to the Board.

PHAR Comment 20. Income of the household is not currently a preference and should not have been checked in 2009.

PHAR Comment 21. Date and time is not a level 1 priority. It is only used to break ties if all other preferences are equal. Thus, it was marked as a level 3 priority.

PHAR Comment 22. See comment 19 above.

PHAR Comment 23. See comment 20 above.

PHAR Comment 24. Per a change in the waiting list policy adopted by the Board in resolution date and time are no longer a preference for the Section 8 waiting list.

PHAR Comment 25. Two Section 8 residents are in the FSS program. They remain from the previous FSS program that lost grant funding.

PHAR Comment 26. The box was checked as it mentioned management and residents. While residents may not regularly meet with police, CRHA management does.

PHAR Comment 27. The CRHA plan is consistent with the Consolidated plan of Charlottesville. The City certifies this every year.

Resident Input 2. CRHA is not aware of a widespread mold problem. Residents concerned about possible mold issues should contact maintenance.

Resident Input 7. CRHA is currently working on a new letter that will better explain each resident's rent calculation to be used every time rent is changed.

Resident Input 11. Due to space limitations, CRHA is not currently planning on adding bathtubs to the units at Crescent Halls. Rather bathtubs will continue to be offered on certain floors.

Resident Input 12. Security at Crescent Halls continues to be a priority as can be seen by the use of door greeters, security guards, and cameras. Residents are encouraged to report any unauthorized individuals to their property manager or security guard.

Resident Input 13. CRHA has no desire or mechanism to control the racial makeup of the building. New residents are moved in according to eligibility and waiting list position without regard for race. Fair housing regulations prohibit any type of racial profiling or targeting.

Resident Input 30. While all trees that were removed will ultimately be replaced, CRHA is awaiting the outcome of the redevelopment master planning process to better inform the timing and location of tree replacement.

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Affordability	Supply	Quality	Accessibility	Size	Location
Income <= 30% of AMI	3,171	5	5	5	4	4	4
Income >30% but <=50% of AMI	1,953	5	5	5	4	4	4
Income >50% but <80% of AMI	2,059	5	5	5	4	4	4
Elderly	987	5	5	5	3	4	4
Families with Disabilities	867	5	5	5	4	4	4
African Am	2,322	5	5	5	4	4	4
Caucasian	6,555	5	5	5	4	4	4
Hispanic	255	NA	NA	NA	NA	NA	NA
Other	501	NA	NA	NA	NA	NA	NA

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- ☒ Consolidated Plan of the Jurisdiction/s
Indicate year: 2003
- ☒ U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- ☐ American Housing Survey data
Indicate year:
- ☐ Other housing market study
Indicate year:
- ☐ Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance <input checked="" type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/sub-jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	920		
Extremely low income <=30% AMI	831	90%	
Very low income (>30% but <=50% AMI)	84	9%	
Low income (>50% but <80% AMI)	5	1%	
Families with children	545	59%	
Elderly families	26	3%	
Families with Disabilities	189	21%	
Race/ethnicity - Asian	1	.1%	
Race/ethnicity – Black	537	58%	
Race/ethnicity – White	229	25%	
Race/ethnicity - Other	153	17%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	326	35%	
2 BR	365	40%	
3 BR	177	19%	
4 BR	45	5%	
5 BR	7	.8%	
5+ BR	NA		
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance <input type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	746		0
Extremely low income <=30% AMI	621	83%	
Very low income (>30% but <=50% AMI)	114	15%	
Low income (>50% but <80% AMI)	11	2%	
Families with children	538	72%	
Elderly families	15	2%	
Families with Disabilities	53	7%	
Race/ethnicity – Asian	4	.5%	
Race/ethnicity – Black	562	75%	
Race/ethnicity – White	162	22%	
Race/ethnicity - Other	18	3%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	NA	NA	
2 BR	NA	NA	
3 BR	NA	NA	
4 BR	NA	NA	
5 BR	NA	NA	
5+ BR	NA	NA	
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes: How long has it been closed (# of months)? 12 Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- ☒ Employ effective maintenance and management policies to minimize the number of public housing units off-line
- ☒ Reduce turnover time for vacated public housing units
- ☐ Reduce time to renovate public housing units
- ☐ Seek replacement of public housing units lost to the inventory through mixed finance development
- ☐ Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- ☒ Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- ☒ Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- ☒ Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- ☒ Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- ☒ Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- ☒ Other: CRHA broadened its participation in existing collaborations and special programs such as the Public Housing Association of Residents, Westhaven Clinic Collation and Jefferson Area Board of Aging Crescent Halls Nursing Clinic.

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- ☐ Apply for additional section 8 units should they become available
- ☒ Leverage affordable housing resources in the community through the creation of mixed - finance housing
- ☒ Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- ☐ Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- ☒ Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing

- ☒ Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- ☒ Employ admissions preferences aimed at families with economic hardships
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- ☒ Employ admissions preferences aimed at families who are working
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- ☐ Seek designation of public housing for the elderly
- ☒ Apply for special-purpose vouchers targeted to the elderly, should they become available
- ☒ Other: Continue designated housing for elderly and disabled residents at Crescent Halls and portions of Westhaven.

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- ☐ Seek designation of public housing for families with disabilities
- ☒ Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- ☒ Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- ☒ Affirmatively market to local non-profit agencies that assist families with disabilities
- ☒ Other: CRHA will continue designation of Crescent Halls as the target development housing for elderly and disabled.

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- ☐ Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- ☐ Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- ☒ Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- ☒ Market the section 8 program to owners outside of areas of poverty /minority concentrations
- ☒ Other: CRHA will continue to collaborate on a regional basis with other community organizations and housing agencies to provide counseling opportunities regarding Fair Housing. CRHA will host annually Owner/Landlord meetings to encourage participation by owners and Landlords of units outside areas of poverty or minority concentration.

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- ☒ Funding constraints
- ☒ Staffing constraints
- ☒ Limited availability of sites for assisted housing
- ☒ Extent to which particular housing needs are met by other organizations in the community
- ☒ Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- ☒ Influence of the housing market on PHA programs
- ☒ Community priorities regarding housing assistance
- ☒ Results of consultation with local or state government
- ☒ Results of consultation with residents and the Resident Advisory Board
- ☒ Results of consultation with advocacy groups
- ☒ Other: CRHA will continue to work to increase awareness of programs such as the Down Payment & Closing Cost Assistance, Housing Opportunities Program (owner substantial rehabilitation), rental rehabilitation and tax credit development by collaborating with the city of Charlottesville Neighborhood Development Services Department and AHIP, presenting information at lease briefings and alerting residents to housing opportunities in the CRHA newsletter and on the website. Represented on the Partnership for Children, CRHA is also represented on a City Council appointed task force on housing availability that will recommend actions to Council that will address the concern of housing affordability in the city.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure.)

Approved by OMB

0348-0046

1. Type of Federal Action: <input checked="checked" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		2. Status of Federal Action: <input checked="checked" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		3. Report Type: <input checked="checked" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____	
4. Name and Address of Reporting Entity: <input checked="checked" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____ if known: Charlottesville Redevelopment + Housing Authority P.O. Box 1405 Charlottesville, VA 22902 Congressional District, if known:			5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:		
6. Federal Department/Agency: Department of Housing and Urban Development			7. Federal Program Name/Description: CFDA Number, if applicable: 14.872		
8. Federal Action Number, if known:			9. Award Amount, if known: \$		
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):			b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: <u>John R. Bickel</u> Print Name: <u>John R. Bickel</u> Title: <u>Executive Director</u> Telephone No.: <u>434-970-3253</u> Date: <u>1/8/10</u>		
Federal Use Only:				Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)	

Goals

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- ☒ PHA Goal: Expand the supply of assisted housing
Objectives:
 - ☒ Apply for additional rental vouchers:
 - ☒ Reduce public housing vacancies:
 - ☒ Leverage private or other public funds to create additional housing opportunities:
 - ☒ Acquire or build units or developments
 - ☐ Other (list below)

- ☒ PHA Goal: Improve the quality of assisted housing
Objectives:
 - ☒ Improve public housing management: (PHAS score) 73 for 2008 year
 - ☒ Improve voucher management: (SEMAP score) 100
 - ☒ Increase customer satisfaction: Provide additional customer service training to staff and improve CRHA's Resident Satisfaction Survey scores, which serve as Resident Satisfaction indicator.
 - ☒ Concentrate on efforts to improve specific management functions: (e.g., asset management conversion)
 - ☒ Renovate or modernize public housing units:
 - ☒ Demolish or dispose of obsolete public housing:
 - ☒ Provide replacement public housing:
 - ☒ Provide replacement vouchers:
 - ☒ Other: Implementing Housing Choice Voucher Program (Section 8 Administrative Plan).

- ☒ PHA Goal: Increase assisted housing choices
Objectives:
 - ☒ Provide voucher mobility counseling:
 - ☒ Conduct outreach efforts to potential voucher landlords
 - ☐ Increase voucher payment standards
 - ☒ Implement voucher homeownership program:
 - ☒ Implement public housing or other homeownership programs:
 - ☒ Implement public housing site-based waiting lists:
 - ☐ Convert public housing to vouchers:
 - ☐ Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- ☒ PHA Goal: Provide an improved living environment
Objectives:
 - ☒ Implement measures to de-concentrate poverty by bringing higher income public housing households into lower income developments:

- ☐ Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- ☒ Implement public housing security improvements:
- ☒ Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
 - ☒ Other: CRHA successfully maintained social support programs on-site such as the nursing clinics at the Crescent Halls and Westhaven sites. Both sites serve elderly and disabled families.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

☒ PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- ☒ Increase the number and percentage of employed persons in assisted families:
- ☒ Provide or attract supportive services to improve assistance recipients' employability:
- ☒ Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- ☒ Other: We are also collaborating with several community service organizations such as the Charlottesville Adult Education, Virginia Cooperative Extension Agency, Jefferson Area Board for Aging, Police Department, Quality Community Council, Charlottesville City Schools, Charlottesville Department of Social Services, and Charlottesville Department of Parks and Recreation in providing onsite workshops and self-sufficiency training opportunities. CRHA plans to further implement the Section 8 homeownership program.

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

☒ PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- ☒ Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- ☒ Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- ☒ Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- ☒ Other: CRHA participated on numerous fair housing and affordable housing boards and forums on a regional basis. Also staff participated in numerous public housing and Section 8 educational trainings. These training opportunities enabled staff to improve their coordination of service delivery to all residents.

FAIR HOUSING:

1. Provide training on the Federal Fair Housing Act of 1968, with amendments, to all current CRHA staff. New hires will receive training within 6 months in employment.
2. For front line staff annual training will be provided with focus on new amendments to federal and state statutes.
3. Resident Advisory Board Members (list attached) will be invited to participate in all training.
4. The Authority will participate in the Central Virginia Fair Housing Coalition. CRHA will support the fair housing initiatives of the Piedmont Housing Alliance.
5. The Authority will hold workshops to better educate residents and community members about Fair Housing requirements.

Other PHA Goals and Objectives: (list below)

CRHA will accomplish its mission ideals through its goals and objectives:

- A. Ensuring equal opportunity in housing to all citizens by continuing to offer diversity training to staff and residents to ensure equal access to CRHA housing regardless of race, color, religion, national origin, sex, familial status and disability.
- B. To provide timely response to residents request for maintenance problems by closely monitoring work order requests.
- C. To return vacated units with new residents in less than 15 days.
- D. To provide decent, safe and affordable housing in the Charlottesville community by implementing measures to de-concentrate poverty by advertising to and employing public housing residents when employment openings arise. We have applied for funding to re-start our Family Self Sufficiency Program for both Public Housing and Section residents. CRHA's continues a partnership with the Charlottesville-Albemarle Technical Education Center (CATEC) to train and employ two resident apprentices.
- E. To continue to encourage resident participation through focus groups, resident tenant associations and advisory boards.
- F. To continue to maintain and improve our financial stability through aggressive rent collections and improve reserves.
- G. To establish new partnerships with public and private organizations that will assist our residents in personal and professional development such as with the Charlottesville Connected Community and City of Charlottesville Department of Social Services.
- H. To continue to promote self-sufficiency and asset development of families and individuals by increasing the number and percentage of employed persons in assisted families and providing attractive supportive services to increase independence for elderly or families with disabilities.
- I. CRHA is applying for Family Unification Program vouchers in cooperation with the City of Charlottesville Department of Social Services.

Summary of Accomplishments

CRHA successfully implemented a number of initiatives over the last year while it continues to address efficacy and efficiency projects in an evolving financial and programmatic environment. Key initiatives include:

Standard Performer Status

After struggling through several years of substandard physical inspection scores which resulted in CRHA being classified as a troubled agency, CRHA received an overall score of 21 on the PHAS Physical Report. CRHA successfully completed a Memorandum of Agreement with HUD related to the physical condition of its sites. CRHA refocused its maintenance and capital efforts over the past year to insure that it met the requirements of the MOA and passed its physical inspection. CRHA remains committed to maintaining and improving the physical condition of its sites. CRHA's Standard Performer Status now positions the agency well to move forward with its future redevelopment plans.

SEMAP

CRHA received a SEMAP score of 100 resulting in the Section 8 program being classified as a High Performing program. This is quite an accomplishment for this program as it too was classified as troubled within the last five years. CRHA and staff are proud to have moved the Section 8 program from troubled to high performer status in such a short period of time.

Vacant Units

CRHA made great strides towards its goal of lowering vacant unit turnaround time and making sure the number of vacant units is minimized. By better coordinating the maintenance turnover effort and the eligibility process, CRHA was able to lower the percentage of vacant units from a high of over 10% to under 5%. CRHA continues to work towards its goal of a 3% vacancy rate and a turnover time not to exceed 15 days.

New Staffing

CRHA made several key staffing moves over the last year that helped move the agency forward. CRHA hired a Capital Budget Manager and a new Maintenance Manager during the latter part of the 2008 calendar year. Both of these positions, required as part of the HUD MOA referenced above, played key roles in allowing CRHA to pass its physical site inspection score. CRHA had to replace two key positions over the last year: Executive Director and Finance Manager. While this transition was difficult for CRHA, the positions have now been filled. Other than those positions, CRHA's staffing has been relatively stable over all departments. CRHA is beginning to reap the benefits of having a trained, stable staff. By not having to devote time and energy to new employee searches and training, CRHA has been able to better focus on the important operational priorities.

CRHA also went through an agency re-structuring in early 2009. In response to budgetary constraints and in an effort to better comply with the requirements of asset

management, two positions were eliminated – Asset Manager and Rental Office Administrative Assistant. This restructuring resulted in lower Central Office salary costs as well as better utilizing CRHA's limited staffing capacity. Further restructuring and assignment of staff to specific sites is possible as CRHA fully implements asset management.

Security

Security continues to be a priority for CRHA. Security guards continue to monitor CRHA's elderly/disabled building 7 nights a week. CRHA continues to work closely with police to address issues before they become serious problems. CRHA has recently increased its efforts to deal with residents that may be causing security issues or disturbing the peaceful enjoyment of their neighbors. Tighter enforcement of the lease should further help decrease crime and security issues at CRHA's sites. As part of CRHA's Master Planning Process for redevelopment, the design consulting team is incorporating crime prevention elements in their plans. Several meetings with City police have helped inform this process.

Capital Needs

The agency has completed a number of important capital projects and is in the midst of several others. Completed projects include;

- New elevator installation completed at Crescent Halls
- New roof installation at Westhaven
- Significant erosion control and damage remedies at several sites
- Tree pruning and removal
- Refrigerator replacement at all sites currently in progress
- Sidewalk grinding at all sites to eliminate trip hazards
- Fence repair and replacement at all sites
- Privacy fence repair and replacement at all sites
- Repaving and painting of parking lots at several sites
- Remulching all playgrounds

Projects currently under way include:

- Window replacement at Crescent Halls
- Roof replacement at Crescent Halls
- Painting/pressure washing at Westhaven
- Storm door replacement at all sites
- Rehab of single family house on Hinton Avenue
- Replacing weather seals on exterior doors at all sites
- Addressing energy efficiency issues at all sites
- Replacing exterior lighting at Crescent Halls
- Addressing accessibility issues at all sites

Asset Management

As mentioned above, CRHA underwent a restructuring to better comply with asset management. In addition, several staff have attended trainings related to asset

management. CRHA has also begun to maintain all financial records and report financial results with site specific detail. CRHA is committed to implementing the final reporting requirements necessary to comply with asset management. CRHA hopes to complete the asset management requirements by the end of the current fiscal year.

Redevelopment

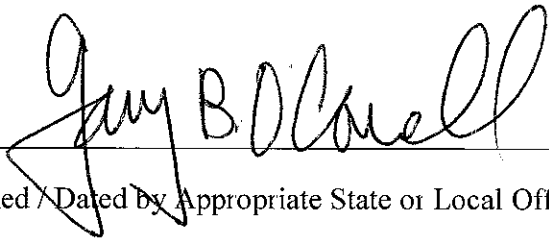
CRHA has begun a master planning process. A design consultant was hired in May 2009. Over the last six months, CRHA and the consultant have held a series of community meetings to gather input from residents and the public concerning their vision and ideas about redevelopment. The consultants will be presenting a draft master plan in early December 2009 and final master plan in early January 2010. CRHA has established a goal of one for one replacement of all public housing units as well as the addition of other affordable and market rate units on its sites. CRHA is committed to the creation of quality mixed income/mixed use neighborhoods. CRHA also hopes to provide homeownership opportunities within its sites for public housing and Section 8 participants. CRHA and the City of Charlottesville have adopted a Resident Bill of Rights to help guide the redevelopment effort. Key features of the Resident Bill of Rights are an open, public planning process, one for one replacement of public housing units, a limited relocation period, and a guaranteed right of return for all residents in public housing at the start of the process.

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan**

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011**

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Gary O'Connell the Charlottesville City Manager certify that the Five Year and
Annual PHA Plan of the Charlottesville Redevelopment and Housing Authority is consistent with the Consolidated Plan of
the City of Charlottesville prepared pursuant to 24 CFR Part 91.

 4/11/10
Signed / Dated by Appropriate State or Local Official

**PHA Certifications of Compliance
with PHA Plans and Related
Regulations**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chair man or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ☒ 5-Year and/or ☒ Annual PHA Plan for the PHA fiscal year beginning 2010, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1)
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments)
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

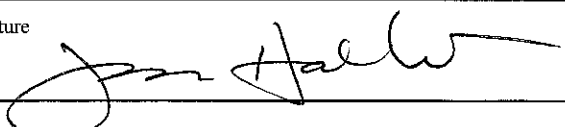
Charlottesville Redevelopment + Housing Authority
PHA Name

VA016
PHA Number/HA Code

☒ 5-Year PHA Plan for Fiscal Years 2010 - 2014

☒ Annual PHA Plan for Fiscal Years 2010 - 2011

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
<u>Jason Halbert</u>	<u>Chairman</u>
Signature	Date
	<u>1/11/10</u>

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Charlottesville Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

Public Housing Agency Annual Plan - Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

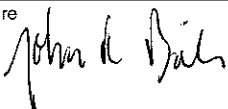
Name of Authorized Official

John R. Bickers

Title

Executive Director

Signature



Date (mm/dd/yyyy)

1/9/10

**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**
OMB Approval No. 2577-0157
(exp. 11/30/2008)**Comprehensive Grant Program (CGP) Part I: Summary**

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-03	FFY off Grant Approval 2003
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☐ Original Annual Statement ☐ Reserve for Disasters/Emergencies ☐ Revised Annual Statement/Revision Number ____
☒ Performance and Evaluation Report for Program Year Ending 2007 ☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	0	56,686	56,686	56,686
3	1408 Management Improvements	137,000	106,315	106,315	106,315
4	1410 Administration	60,000	51,471	51,471	51,471
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	40,000	8,250	8,250	8,250
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	259,141	265,887	265,887	265,887
11	1465.1 Dwelling Equipment—Non-expendable	29,813	37,345	37,345	37,345
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	525,954	525,954	525,954	525,954
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.²To be completed for the Performance and Evaluation Report.

**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**
OMB Approval No. 2577-0157
(exp. 11/30/2008)**Comprehensive Grant Program (CGP) Part II: Supporting Pages**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA-Wide	Maint. Apprenticeship, software, etc.	1408		137,000	106,315	106,315	106,315	
HA-Wide	Administrative	1410		60,000	51,471	51,471	51,471	
HA-Wide	A&E Services	1430		40,000	8,250	8,250	8,250	
16-1 Westhaven	Heating System	1460		0	209,679	209,679	209,679	
16-3 Crescent Halls	Exterior Lighting	1460		0	27,045	27,045	27,045	
	Steam Boiler Replacement	1460		0	24,942	24,942	24,942	
	Steam Boiler Replacement							
	Exterior Lighting	1465		29,813	37,345	37,345	37,345	
HA-Wide	Energy Conservation							
16-3 Crescent Halls	Renovate Elevators	1460		0	4,221	4,221	4,221	
		1450		58,253	0	0	0	
HA-Wide		1460		200,888	0	0	0	
	Operating Costs							
		1406		0	56686	56686	56686	
Signature of Executive Director				Signature of Public Housing Director				

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.²To be completed for the Performance and Evaluation Report.

Page ____ of ____

Previous edition is obsolete

form HUD-52837 (9/98)
ref Handbook 7485.3

Comprehensive Grant Program (CGP) **Part I: Summary**

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-04	FFY off Grant Approval 2004
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☐ Original Annual Statement
 ☐ Reserve for Disasters/Emergencies
 ☐ Revised Annual Statement/Revision Number ____
☒ Performance and Evaluation Report for Program Year Ending 2008
 ☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	0	123,092	123,092	123,092
3	1408 Management Improvements	105,191	123,092	123,092	123,092
4	1410 Administration	52,595	15,000	15,000	15,000
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	36,817	20,000	20,000	20,000
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	191,351	50,249	50,249	50,249
11	1465.1 Dwelling Equipment—Non-expendable	140,000	284,026	284,026	284,026
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)	89,505			
20	Amount of Annual Grant (Sum of lines 2-19)	615,459	615,459	615,459	615,459
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.²To be completed for the Performance and Evaluation Report.

**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**
OMB Approval No. 2577-0157
(exp. 11/30/2008)**Comprehensive Grant Program (CGP) Part II: Supporting Pages**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA-Wide	Maint. Apprenticeship, software, etc.	1408		105,191	123,092	123,092	123,092	
HA-Wide	Administrative	1410		52,595	15,000	15,000	15,000	
HA-Wide	A&E Services	1430		36,817	20,000	20,000	20,000	
16-1, 16-4 & 16-5	Replace Gutters, Leaders, Fascia & Snow Catchers Replace Hot Water System	1460		36,176	36,350	36,350	36,350	
16-3 Crescent Halls HA-Wide	Perform a complete survey of GFI outlets & repair/replace	1465.1		140,000	40,099	40,099	40,099	
	Replace Exterior Lighting	1460		36,126	0	0	0	
HA-Wide	Replace Refrigerators	1465.1		0	111,874	111,874	111,874	
HA-Wide	Energy Conservation	1465.1		0	132,053	132,053	132,053	
		1460		0	13,899	13,899	13,899	
		1460		119,049		0	0	
HA-Wide		1502		89,505	0	0	0	
HA-Wide		1406		0	123,092	123,092	123,092	
Signature of Executive Director				Signature of Public Housing Director				

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.²To be completed for the Performance and Evaluation Report.

Page ____ of ____

Previous edition is obsolete

form HUD-52837 (9/98)
ref Handbook 7485.3

Comprehensive Grant Program (CGP) **Part I: Summary**

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-05	FFY off Grant Approval 2005
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☐ Original Annual Statement
 ☐ Reserve for Disasters/Emergencies
 ☐ Revised Annual Statement/Revision Number ____
☒ Performance and Evaluation Report for Program Year Ending 2007
 ☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)		115,185	115,185	115,185
3	1408 Management Improvements	115,185	115,185	115,185	115,185
4	1410 Administration	57,593	57,593	57,593	40,388
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	40,315	40,315	0	9,013
8	1440 Site Acquisition				
9	1450 Site Improvement	28,246	28,246	0	28,246
10	1460 Dwelling Structures	334,588	219,403	232,306	175,150
11	1465.1 Dwelling Equipment—Non-expendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	575,927	575,927	520,269	483,167
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.²To be completed for the Performance and Evaluation Report.

**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**

 OMB Approval No. 2577-0157
(exp. 11/30/2008)

Comprehensive Grant Program (CGP) Part II: Supporting Pages

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA-Wide	Maint. Apprenticeship, software, etc.	1408		115,185	115,185	115,185	115,185	
HA-Wide	Administrative	1410		57,593	57,593	57,593	40,388	
HA-Wide	A&E Services	1430		40,315	40,315	0	9,013	
16-1 Westhaven	Pipe Insulation	1460		46,501	46,501	0	0	
16-3 Crescent Halls	Video Security	1460		15,000	15,000	0	15,883	
	Install Arrestors & Lightning Rod Equipment	1460		17,938	17,938	0	0	
	Extend Fire Sprinkler System	1460		5,923	5,923		0	
	Install Drain at Chimney Base	1460		12,813	12,813		0	
	Install Shunt Trip of Fire Protection System	1460		5,254	5,254	0	0	
	AC Compressor	1460		0	0	19,330	19,145	
	Rehab Elevator Room Equip.	1460		47,438	47,438	0	0	
	Rehab Elevators	1460		5,000	5,000	94,258	0	
	Handicapped Door	1460		0	0	5,757	5,757	
	Levers, Deadbolts/Cores	1460		0	0	17,105	17,105	
16-4 Scattered	Roof Replacement	1460		38,850	38,850	4,790	4,790	
	Hose Bibs	1460		18,543	18,543		0	
	Replace Stairs Michie Drive	1460		10,086	6,143	0	0	
	Erosion Protection	1450		13,246	13,246	0	0	
16-5 South 1 st	Dumpster Pad Enclosures	1450		7,000	7,000		0	
	Refrigerators	1460		0	0	21,170	21,170	
16-8 Single	Dumpster Pad Enclosures	1450		8,000	8,000	0	0	
	Replace Sub-Flooring	1460		6,000	0	0	0	
HA Wide	Replace gutters, GFI survey, replace weather stripping			105,242	0	54,910	54,910	
HA-Wide	Tree trimming Removal	1450		0	0	14,986	52,249	
16-1- Westhaven	Roof Replacement	1460		0	0	0	1,637	
16-3 Crescent	Trash Compactor	1460		0	0	0	10,750	
HA-Wide	Operating Costs	1406		0	115,185	115,185	115,185	
Signature of Executive Director				Signature of Public Housing Director				

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.²To be completed for the Performance and Evaluation Report.

Page ____ of ____

Previous edition is obsolete

 form HUD-52837 (9/98)
ref Handbook 7485.3

Comprehensive Grant Program (CGP) Part I: Summary

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016502-03	FFY off Grant Approval 2003
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☐ Original Annual Statement
 ☐ Reserve for Disasters/Emergencies
 ☐ Revised Annual Statement/Revision Number ____
☒ Performance and Evaluation Report for Program Year Ending 2008
 ☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)		22,217	22,217	22,217
3	1408 Management Improvements		22,217	22,217	22,217
4	1410 Administration		11,108	11,108	12,065
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Non-expendable	111,087	55,545	55,545	54,588
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	111,087	111,087	111,087	111,087
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

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**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**

 OMB Approval No. 2577-0157
(exp. 11/30/2008)

Comprehensive Grant Program (CGP) Part II: Supporting Pages

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA-Wide	Maint. Apprenticeship, software, etc.	1408		0	22,217	22,217	22,217	
HA-Wide	Administrative	1410		0	11,108	11,108	12,065	
HA-Wide	Operating Costs	1406		0	22,217	22,217	22,217	
HA-Wide 16-3	Dwelling Equipment	1465.1		111,087	0	0	0	
Crescent Halls	Elevator Motor Rehab	1465.1		0	17,585	17,585	24,788	
16-4 Scattered Sites	Water Heater Replacement	1465.1		0	37,960	37,960	29,800	

Signature of Executive Director

Signature of Public Housing Director

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**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**

 OMB Approval No. 2577-0157
(exp. 11/30/2008)

Comprehensive Grant Program (CGP) Part I: Summary

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-06	FFY off Grant Approval 2006
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☐ Original Annual Statement
 ☐ Reserve for Disasters/Emergencies
 ☐ Revised Annual Statement/Revision Number ____
☒ Performance and Evaluation Report for Program Year Ending 2008
 ☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	110,524	113,789	113,789	113,789
3	1408 Management Improvements	110,524	113,789	113,789	38,052
4	1410 Administration	55,262	56,895	56,895	2,481
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	40,315	40,315		277
8	1440 Site Acquisition				
9	1450 Site Improvement	28,246	28,246	28,246	3,024
10	1460 Dwelling Structures	207,749	215,913	207,204	18,011
11	1465.1 Dwelling Equipment—Non-expendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	552,620	568,947	519,923	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

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**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**
OMB Approval No. 2577-0157
(exp. 11/30/2008)**Comprehensive Grant Program (CGP) Part II: Supporting Pages**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
16-1 Westhaven	Pipe Insulation	1460		46,501	46,501	0	0	
16-3 Crescent Halls	Video Security	1460		15,000	15,000	15,883	0	
	Install Arresters/Lightning Rod on roof	1460		17,938	17,938	0	0	
	Extend sprinkler system to boiler room	1460		5,923	5,923	0	0	
	Install drain at chimney base	1460		12,813	12,813	0	0	
	Install shunt trip of fire protection system	1460		5,254	5,254	0	0	
	Roof Replacement	1460		36,751	36,751	0	0	
	Address erosion damage	1450		13,246	13,246	0	0	
	Dumpster pad enclosure	1450		7,000	7,000	0	0	
16-4 Scattered Sites	Hose bibs	1460		18,543	18,543	0	0	
	Replace stairs	1460		10,086	10,086	0	0	
16-5 South 1st	Dumpster pad enclosure	1450		8,000	8,000	0	0	
16-8 Single Family Home	Replace Subflooring	1460		6,000	6,000	0	0	
Agency Wide	Replace weather stripping/worn hardware on doors	1460		32,940	41,104	0	0	
Agency Wide	Refrigerators	1460		0	0	84,135	0	
Agency Wide	Trim/Remove Trees	1450		0	0	103,646	0	
16-3 Crescent	Trash Compactor	1460		0	0	10,750	0	
	Intercom System	1460		0	0	6,050	6,049	
	Elevator Cooling System	1460		0	0	14,986	14,986	

Signature of Executive Director

Signature of Public Housing Director

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**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**

 OMB Approval No. 2577-0157
(exp. 11/30/2009)

Comprehensive Grant Program (CGP) Part I: Summary

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-07	FFY off Grant Approval 2007
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☐ Original Annual Statement
 ☐ Reserve for Disasters/Emergencies
 ☐ Revised Annual Statement/Revision Number ____
☒ Performance and Evaluation Report for Program Year Ending 2007
☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	125421	125421	125421	125,421
3	1408 Management Improvements	125421	125421	125421	
4	1410 Administration	62711	62711	62711	
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	21631	21631		
8	1440 Site Acquisition				
9	1450 Site Improvement	70979	70979		
10	1460 Dwelling Structures	204344	204344		
11	1465.1 Dwelling Equipment—Non-expendable	1600	16600		
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	627107	627107	313553	125,421
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

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Comprehensive Grant Program (CGP) **Part II: Supporting Pages**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
16-1 Westhaven	Re-Shingle Roofs	1460		78000	78000	0	0	
	Address areas of erosion	1450		7000	7000			
	Remove Trees	1450		10000	10000	0	0	
	Concrete Grinding					0	0	
	Sidewalks	1450		5000	5000			
16-3 Crescent Halls						0	0	
	Install Auto doors Rental	1465.1		3219	0	0	0	
	Ofc					0	0	
	Replace Main entrance	1465.1		10000	0	0	0	
	doors							
	Retile Entrance Floor	1460		1100	1100	0	0	
	Clean all duct work	1460		8000	8000	0	0	
	Repair roof	1460		5000	5000	0	0	
	Replace entry deadlocks	1465.1		15760		0	0	
	Purchase 3 rd chute dumpster	1465.1		3000	3000	0	0	
	Repair Thermocouple seals	1460		20000	20000	0	0	
16-4 Scattered Sites	Replace intercom system	1465.1		6000		0	0	
	Resurface parking area	1450		0	34979	0	0	
	Replace gutters & downspouts	1460		24000	24000			
	Replace Community Ctr roof	1460		4000	4000			
	Resurface/Paint Parking lot	1450		8000	8000			
	Replace front & rear storm doors	1465.1		13600	13600			
	Install shallow concrete water channel	1450		3000	3000			
	Replace interior stairs	1460		10000	10000			

VA016-5 south 1 st Street	Trim Trees	1450		0	37244		
Signature of Executive Director				Signature of Public Housing Director			

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

²To be completed for the Performance and Evaluation Report.

Page ____ of ____

Previous edition is obsolete

form HUD-52837 (9/98)
ref Handbook 7485.3

Comprehensive Grant Program (CGP) **Part I: Summary**

HA Name Charlottesville Redevelopment and Housing Authority	Comprehensive Grant Number VA36P016501-08	FFY off Grant Approval 2008
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☐ Original Annual Statement
 ☐ Reserve for Disasters/Emergencies
 ☐ Revised Annual Statement/Revision Number ____
☒ Performance and Evaluation Report for Program Year Ending 2008
 ☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost ²	
		Original	Revised ¹	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations (May not exceed 10% of line 20)	125421	125917	125917	
3	1408 Management Improvements	125421	125917	125917	
4	1410 Administration	62711	62959	62959	
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	283554	284793		
11	1465.1 Dwelling Equipment—Non-expendable	30000	30000		
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant (Sum of lines 2-19)	627107	629586	314793	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director

Signature of Public Housing Director

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**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**

Comprehensive Grant Program (CGP) **Part II: Supporting Pages**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work ²
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
16-1 Westhaven 16-3 Crescent Halls	Re-Shingle Roofs	1460		100,000	100,000	0	0	
	Replace Window	1460		100,000	100,000	0	0	
	New Trash Compactor	1465.1		30,000	30,000	0	0	
						0	0	
						0	0	
						0	0	
						0	0	
						0	0	
						0	0	
						0	0	
16-4 Scattered Sites	Replace roofs at Various sites	1460		83,554	84,793	0	0	
						0	0	
Signature of Executive Director				Signature of Public Housing Director				

¹To be completed for the Performance and Evaluation Report or a Revised Annual Statement.²To be completed for the Performance and Evaluation Report.

Certification for a Drug-Free Workplace

U.S. Department of Housing
and Urban Development

Applicant Name

Charlottesville Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

Public Housing Agency Annual Plan - Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a ;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d (2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding)

Check here ☐ if there are workplaces on file that are not identified on the attached sheets

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

John R. Bickers

Title

Executive Director

Signature

X

Date

1/3/10

form HUD-50070 (3/98)

ref Handbooks 7417.1, 7475 13 7485 1 & 3

Annual Statement
Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number VA36P01560110 FFY of Grant Approval: (03/31/10)

☒ Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	125867
3	1408 Management Improvements	125867
4	1410 Administration	62933
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	50000
10	1460 Dwelling Structures	215667
11	1465.1 Dwelling Equipment-Nonexpendable	49000
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	629334
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

Annual Statement
Capital Fund Program (CFP) Part II: Supporting Table

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost
All Sites	Storm Drain Vacuum	1465	\$21,000
All Sites	Utility Tractor with sweeper/snow plow	1465	\$28,000
All Sites	Storm Drain Cleaning and repairs	1450	\$20,000
All Sites	Landscaping/Erosion Control	1450	\$30,000
South 1 st Street	Exterior Paint & Pressure Washing	1460	\$30,000
South 1 st Street	Community Center renovations	1460	\$16,400
Crescent Halls	Carpet Replacement	1460	\$13,767
Crescent Halls	Community Center renovations	1460	\$14,000
Crescent Halls	Repair leak in Boiler room	1460	\$65,000
Westhaven	Community Center renovations	1460	\$12,000
6 th Street	Exterior Paint & Pressure Washing	1460	\$15,000
6 th Street	Community Center renovations	1460	\$3,500
Michie Drive	Exterior Paint & Pressure Washing	1460	\$13,000
Madison Avenue	Exterior Paint & Pressure Washing	1460	\$11,000
Riverside	Exterior Paint & Pressure Washing	1460	\$6,000
All Sites	Address leak areas around vent pipes	1460	\$16,000

Annual Statement

Capital Fund Program (CFP) Part III: Implementation Schedule

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)
All Sites	3/31/12	3/31/15
South 1 st Street	3/31/12	3/31/15
Crescent Halls	3/31/12	3/31/15
Westhaven	3/31/12	3/31/15
6 th Street	3/31/12	3/31/15
Michie Drive	3/31/12	3/31/15
Madison Avenue	3/31/12	3/31/15
Riverside Avenue	3/31/12	3/31/15

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name: Charlottesville Redevelopment & Housing Authority				<input checked="" type="checkbox"/> Original 5-Year Plan	
				Revision No:	
Development Number/Name/HA-Wide	Work Statement Year 1 FFY Grant: 2010 PHA FY: 3/31/10	Work Statement Year 2 FFY Grant: 2011 PHA FY: 3/31/11	Work Statement Year 3 FFY Grant: 2012 PHA FY: 3/31/12	Work Statement Year 4 FFY Grant: 2013 PHA FY: 3/31/13	Work Statement Year 5 FFY Grant: 2014 PHA FY: 3/31/14
Westhaven		\$42,040	\$37,000	\$25,000	\$25,000
Crescent Halls		\$179,058	\$123,375	\$123,375	\$123,375
Scattered Sites		\$66,005	\$69,025	\$65,025	\$72,025
South 1st St/6 th Street		\$87,475	\$68,475	\$93,475	\$91,475
All Sites		\$236,500	\$317,500	\$317,500	\$327,500
Non-Dwelling		\$44,000	\$45,900	\$18,900	\$1,200
.					
CFP Funds Listed for 5-year planning					
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year 2 FFY Grant: 2011 PHA FY: 3/31/11			Activities for Year 3 FFY Grant: 2012 PHA FY: 3/31/12		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	Westhaven	Replace range hoods, replace roofs on remaining residential units, renovate playground	\$42,040	Westhaven	Renovate playground, replace roof on clinic, office and community center	\$37,000
Annual	Crescent Halls	Replace range hoods, replace 25% of kitchen cabinets, replace carpet	\$179,058	Crescent Halls	Remodel/update bathrooms, replace 25% of kitchen cabinets	\$123,375
Statement	Scattered Sites	Replace range hoods, replace 25% of kitchen cabinets	\$66,005	Scattered Sites	Replace 25% of kitchen cabinets, remodel update bathrooms, replace siding with hardiplank	\$69,025
	South 1 st /6 th Street	Replace 25% of kitchen cabinets, replace range hoods, replace community center and office roof	\$87,475	South 1 st /6 th Street	Replace 25% of kitchen cabinets	\$68,475
	All Sites	Replace 25 % of exterior doors, landscaping improvements, EZ out air conditioner mounts, replace all lock cores, replace tile floor as needed, replace stair treads as needed	\$236,500	All Sites	Fencing improvements, replace 25% of exterior doors, replace tile floor, stair treads, and cove bases as needed	\$317,500
	Non-Dwelling Equipment	Utility tractor with sweeper and snow removal attachments, scissor lift	\$44,000	Non-Dwelling Equipment	½ Ton pickup truck, stake body truck with lift gate	\$45,900
Total CFP Estimated Cost			\$655,078			\$661,275

Activities for Year 4 FFY Grant: 2013 PHA FY: 3/31/13			Activities for Year 5 FFY Grant: 2014 PHA FY: 3/31/14		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
Westhaven	Replace kitchen cabinets	\$25,000	Westhaven	Replace kitchen cabinets	\$25,000
Crescent Halls	Remodel/update bathrooms, replace 25% of kitchen cabinets	\$123,375	Crescent Halls	Remodel/update bathrooms, replace 25% kitchen cabinets	\$123,375
Scattered Sites	Replace 25% of kitchen cabinets	\$65,025	Scattered Sites	Replace 25% of kitchen cabinets, remodel kitchens	\$72,025
South 1 st /6 th Street	Renovate playground, replace 25% of kitchen cabinets	\$93,475	South 1 st /6 th Street	Renovate playground, replace 25% of kitchen cabinets, replace bathroom faucets	\$91,475
All Sites	Fence improvements, replace 25% of exterior doors, replace tile floor, stair treads, and cove bases as needed	\$317,500	All Sites	Fence improvements, replace 25% of exterior doors, replace tile floor, stair treads, and cove bases as needed, replace smoke detectors and batteries	\$327,500
Non-Dwelling Equipment	½ ton pickup truck	\$18,900	All Sites	High speed buffer	\$1,200
Total CFP Estimated Cost		\$643,275			\$640,575

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Charlottesville Redevelopment and Housing Authority	Grant Type and Number Capital Fund Program Grant No: VA36P01650109 Replacement Housing Factor Grant No: Date of CFFP:				FFY of Grant: 2009 FFY of Grant Approval: 2009
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	125,867	125,867	125,867	125,867
3	1408 Management Improvements	125,867	59,867	59,867	
4	1410 Administration (may not exceed 10% of line 21)	62,933	62,933	62,933	
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs		66,000	66,000	10,587
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	179,267	179,267		
11	1465.1 Dwelling Equipment—Nonexpendable	135,400	135,400		
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary					
PHA Name: Charlottesville Redevelopment and Housing Authority	Grant Type and Number Capital Fund Program Grant No: VA36P01650109 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant:2009 FFY of Grant Approval: 2009			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	629,334	629,334	314,667	136,454
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
				Date	

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³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Charlottesville Redevelopment and Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36P01650109 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
Agency Wide	Operations	1406		125,867	125,867	125,867	125,867	
VA016 - All Sites	New Stoves	1465		95,400	95,400			
Agency Wide	Management Improvements	1408		125,867	59,867	59,867		
VA016-1 and 4	Renovate Basketball Courts	1460		8,000	8,000			
Agency Wide	Administration	1410		62,933	62,933	62,933		
VA016 - All Sites	Replace Commodes	1465		40,000	40,000			
VA016-1 Westhaven	Renovate Kitchen Cabinets	1460		171,267	171,267			
Agency Wide	Fees and Costs	1430		0	66,000	66,000	10,587	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.

[illegible]

² To be completed for the Performance and Evaluation Report.

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